

## HAP Endeavours — Johnson City, TX 2021 Prices

Poems	Awards	Citations	Certificates
Tributes	Resolutions	Vows	Family Trees
Books	Wine Labels	Quaker Certificates	Family Crests
Logos	Monograms	Events	23K Gilding

These rates are for *each* item.

Hourly Rate	\$50.00 per hour
Gilding Hourly Rate 23K or other specialty metals, raised or flat gilding	\$100.00 per hour
Sales Tax (TX residents)	8.25%

### ***Custom Broadsides & Books:***

Poems, Bible verses, awards, citations, Quaker certificates, etc. <i>minimum \$250</i>	\$50.00 per hour
Fill-in Family Tree Fill-in job only, price varies by number of generations	\$150.00 and up
Family Tree Custom watercolor illustration, calligraphy names, other accents	\$500.00 and up
Maps Custom watercolor illustration, calligraphy names, other accents <i>minimum \$250</i>	\$50.00 per hour
Fill-in Wedding certificates, Bibles, and similar Fill-in only, price varies by number of lines / additional text, dates, etc.	\$10.00 per line
Company Logo Design Estimate, budget, and samples to be discussed. *I use the Graphic Artists Guild handbook for my pricing.	\$500.00 and up
Wine Labels Estimate, budget, and samples to be discussed. *I use the Graphic Artists Guild handbook for my pricing.	\$2,000 and up

Personal Stationery \$50.00 per hour  
Design and production fee for camera-ready art

Bookbinding \$50.00 per hour  
Custom binding in cloth to match the calligraphy text with or without a slipcase or box

### **Events**

Onsite Special Events \$50 per hour plus mileage  
Calligraphy onsite for weddings, corporate, or special events such as lettering on cards or bookmarks. Materials extra. Minimum 3 hours per day.

### **Other Invoiced Costs**

Some projects are best suited to be done on vellum (calfskin, deer, sheep, or goat). Except for small offcuts, I do not keep skins of vellum at my studio. Any vellum required will be an extra cost. Other items such as gold leaf and various papers are included in my hourly rate.

### **Rush Jobs**

Rush jobs (you need it in 10 days or less) are 50% extra. April – October is a very busy time of year as well as the Christmas holiday season. I will give you an itemized estimate in advance of starting your job. I use expedited USPS, FedEx, or UPS services with insurance to deliver what you need as quickly as possible. Clients pay for all shipping.

### **Shipping or Delivery**

Clients pay for all shipping to or from my studio. I use the best shipping rates I can find and charge you *only* for the packing materials and shipping. I use USPS, FedEx, and UPS and insure every box.

If preferred, the client may pick up his order at my home studio just west of Johnson City, TX. Arrangements can also be made to meet in Fredericksburg, Dripping Springs, Marble Falls, or Bulverde for an additional fee charged for the round trip mileage of the current IRS rate per mile.

### **Revisions**

Revisions are charged for any commission that has been approved, signed off on, a deposit has been made, and the writing has already begun. Once I notify you that the writing has started, you may change your mind but the extra time (in hours or per fee below if per item project) that it will take to change a layout, redesign, switch paper or colors of ink, etc., is what you will be charged for. The first revision after the writing has begun is \$50.00, every revision after that is an additional \$100.00.

*Cancellation fee*  
Deposit amount.

*Contract*

I require a signed contract before I start any job. After we have discussed the size and scope of your job, I will send you a preliminary invoice as a contract to be signed and returned prior to the start date of your job. Work cannot begin until there is a signed contract. The buyer's approval will be obtained for any increases in fees that exceed the original estimate by 10% or more.

*Payment*

A deposit of 25 to 50% is required at the start of each job. Final payment is due upon completion of each job. Debit and credit cards are accepted through Square. I will send you an email with a Square invoice to make your payment. I accept cashier checks, money orders, and personal checks in US funds made out to:  
HAP Endeavours LLC.

The buyer shall assume responsibility for all collection of legal fees necessitated by non-payment.